

Ryan Buba

From: Ryan Buba
Sent: Sunday, March 15, 2020 5:47 PM
To: Ryan Buba
Subject: CMP Sign In/Out Changes - Please sign in from your computer or phones

To All,

Please sign in from your computer or phones rather than at the front desk

As part of our efforts to help keep surfaces clean and prevent any potential cross-contamination, we will be **discontinuing the use of the front desk sign in\out pad** for the time being. In lieu of this, you may **access the sign in\out board** from your **computer or phone**.

Most of us already utilize these features, but if you have not, below are links to bookmark or add the app to your phone.

Browser Bookmark: https://www.simpleinout.com/en/users/sign_in
iPhone App: <https://apps.apple.com/us/app/simple-in-out/id440781200>
Android App: https://play.google.com/store/apps/details?id=com.simpleinout.android&hl=en_US

If you do not know your password, you can simply click on the [Forgot your Password?](#) link on the sign in page and it will email it you. Also, please **update** your personal information including your **mobile number** so that we may easily get in contact with you if the need arises when you are out of the office. Your cell phone number will NOT be shared with anyone outside the office.

As always, for any IT question please contact Joseph or Ryan. Any other issue please email, text, or call Liz at any time!!!

Thank you,

Ryan Buba, Partner
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